

Special Education Table 2 Extract (Pennsylvania)

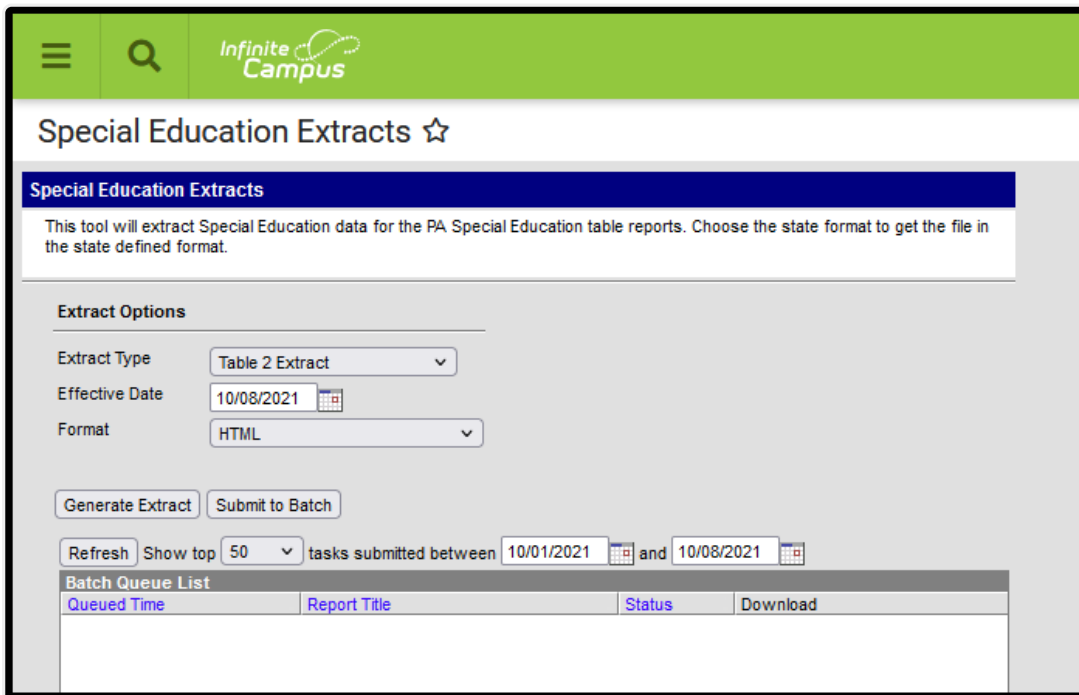
Last Modified on 03/11/2024 8:45 am CDT

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Classic View: PA State Reporting > Special Education Extracts > Table 2 Extract

Search Terms: Special Education Extracts

Table 2 Extract reports the number of special education teachers and paraprofessionals (in FTE) employed or contracted to work with children with disabilities, ages 6-21 by LEA across the entire district. Staff who have the same assignment in multiple schools are counted with each assignment; Staff who have different assignments in the same school or different schools are counted with each assignment.



The screenshot shows the 'Special Education Extracts' tool interface. At the top, there's a green header with the Infinite Campus logo. Below it, the title 'Special Education Extracts' is followed by a star icon. A blue bar contains the text 'Special Education Extracts'. Below this, a message states: 'This tool will extract Special Education data for the PA Special Education table reports. Choose the state format to get the file in the state defined format.' The 'Extract Options' section includes a dropdown for 'Extract Type' set to 'Table 2 Extract', a date picker for 'Effective Date' set to '10/08/2021', and a dropdown for 'Format' set to 'HTML'. There are buttons for 'Generate Extract' and 'Submit to Batch'. Below these, there's a 'Refresh' button, a 'Show top' dropdown set to '50', and a date range selector for 'tasks submitted between' from '10/01/2021' to '10/08/2021'. At the bottom, there's a 'Batch Queue List' table with columns: 'Queued Time', 'Report Title', 'Status', and 'Download'. The table is currently empty.

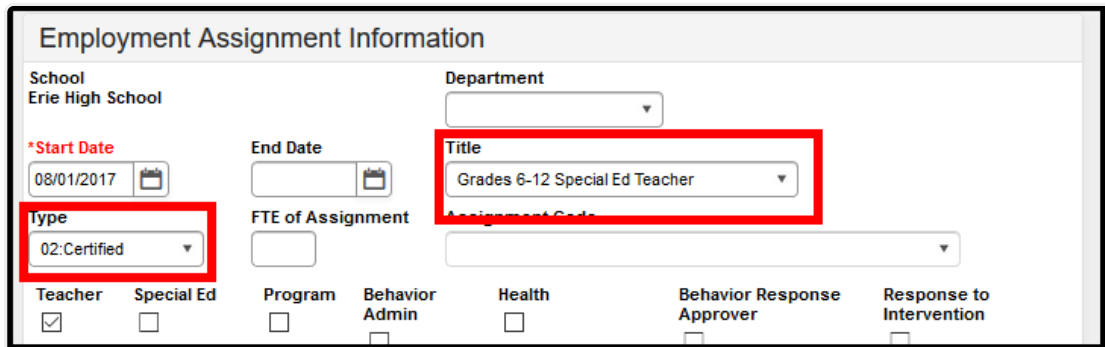
Special Education Table 2 Extract

Report Logic

The report looks at the staff person's District Assignment Title and the District Assignment Type to return a count of Certified and Non-certificate Special Education Teachers, ages 6-21. This information is found on the Census > People > District Assignment editor.

- The **Title** needs to be set to **155: Paraprofessional 6-21** or **115: Grades 6-12 Special Ed Teacher** in the Title's Attribute Dictionary **Standard Code** column.
- The **Type** can be **01: Administrative**, **02: Certified**, or **03: Classified**. The report counts each one of these types.

- The **End Date** field needs to be unpopulated, meaning the staff person's assignment is active and current, or the End Date can be on or after the entered Effective Date on the report editor.



Employment Assignment Information

School: Erie High School

Department:

*Start Date: 08/01/2017

End Date:

Title: Grades 6-12 Special Ed Teacher

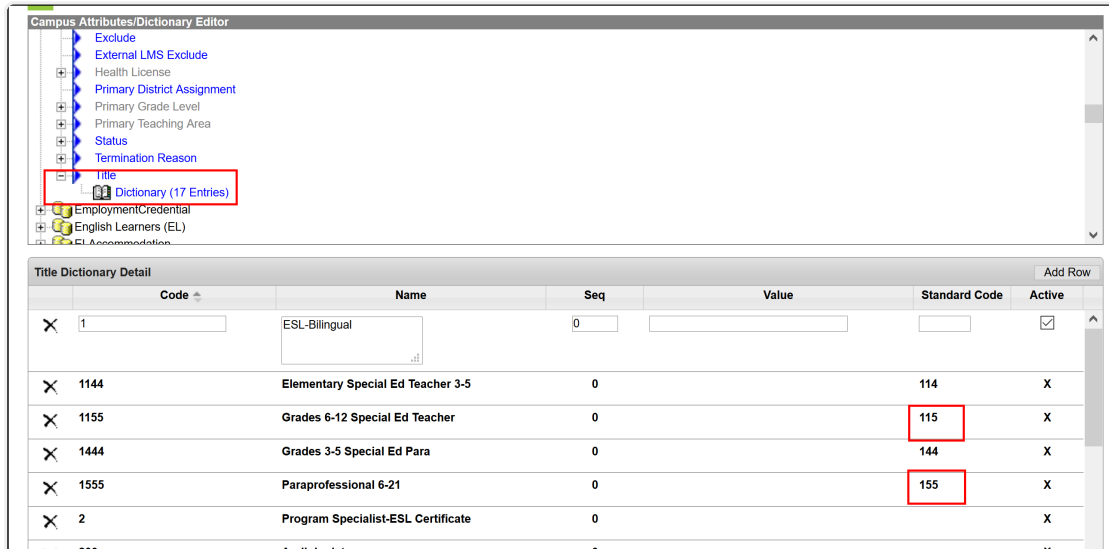
Type: 02: Certified

FTE of Assignment:

Assignment Code:

Teacher: ☒ Special Ed: ☐ Program: ☐ Behavior Admin: ☐ Health: ☐ Behavior Response Approver: ☐ Response to Intervention: ☐

District Assignment Editor - Title and Type



Campus Attributes/Dictionary Editor

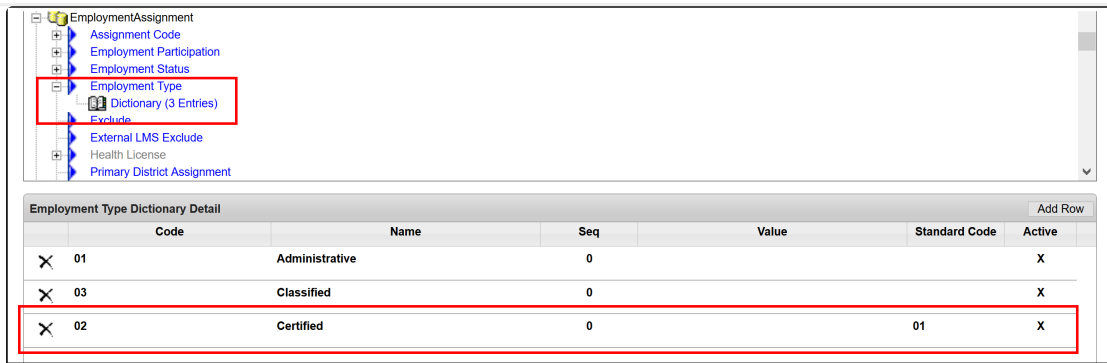
Exclude
External LMS Exclude
Health License
Primary District Assignment
Primary Grade Level
Primary Teaching Area
Status
Termination Reason
Title
Title Dictionary (17 Entries)

Title Dictionary Detail

Code	Name	Seq	Value	Standard Code	Active
1	ESL-Bilingual	0			<input checked="" type="checkbox"/>
1144	Elementary Special Ed Teacher 3-5	0		114	X
1155	Grades 6-12 Special Ed Teacher	0		115	X
1444	Grades 3-5 Special Ed Para	0		144	X
1555	Paraprofessional 6-21	0		155	X
2	Program Specialist-ESL Certificate	0			X

Attribute Dictionary Detail for Employment Title

When the **Staff Title Standard Code = 115 or 155**, logic looks at the dictionary detail **Employment Type Standard Code** for a value of 01 to determine the qualified/certified staff (see image above) count. When the staff's type standard code does not = 01, staff are included in the non qualified/certified count.



Employment Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	01	Administrative	0			X	
X	03	Classified	0			X	
X	02	Certified	0		01	X	

Attribute Dictionary Detail for Employment Type

Report Editor

Field	Description
Extract Type	Determines the type of Extract being generated. For this extract, select Table 2 Extract .
Effective Date	Indicates the date to use to determine active district assignment information.
Format	Determines how the extract generates. Extracts can be generated in State Format (comma delimited) or HTML. Use the HTML format for reviewing and verifying data prior to submission to the state. Use the State Format for submitting the data to the Department of Education.
Report Generation	To generate the report immediately, use the Generate Extract option. To choose when the report generates, use the Submit to Batch option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.

Generate the Report

1. Select the **Table 2 Extract** from the Extract Type dropdown.
2. Enter the desired **Effective Date**.
3. Select the **Format** of the extract.
4. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

Special Ed Table 2 Template Records:2

LEA Number	Certified Staff	Not Certified Staff
123456789	0	0
123456789	2	0

Table 2 Extract - HTML Format

Report Layout

Element Name	Description	Location
Row 1	Provides a count of staff with a Title of Special Education Paraprofessionals for Ages 6-21 (code 155)	
LEA Number	<p>Reports the district number of the school.</p> <p><i>Numeric, 9 digits</i></p>	<p>System Administration > Resources > District Information > State District Number</p> <p>District.number</p>
Certified Staff	<p>Counts the total number of staff assigned a District Assignment type that has a Standard Code value of 01 and assigned a Title of Special Education Paraprofessionals for ages 6-21, with a Standard Code of 155. The Assignment End Date is not populated or on or after the entered Effective Date.</p> <p><i>Numeric, 3 digits</i></p>	<p>Census > People > District Assignment > Type = 01</p> <p>Census > People > District Assignment > Title = Special Education Para Ages 6-21 (155)</p> <p>EmploymentAssignment.type</p>

Element Name	Description	Location
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value that is not 01 and assigned a Title of Special Education Paraprofessionals for ages 6-21, with a Standard Code of 155. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census > People > District Assignment > Title = Special Education Para Ages 6-21 (155) EmploymentAssignment.type
Row 2	Provides a count of staff with a Title of Special Education Teachers for Ages 6-21 (code 115)	
LEA Number	Reports the district number of the school. <i>Numeric, 9 digits</i>	System Administration > Resources > District Information > State District Number District.number
Certified Staff	Counts the total number of staff assigned a District Assignment that has a Standard Code value of 01 and assigned a Title of Special Education Teachers for ages 6-21, with a Standard Code of 115. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type = 01 Census > People > District Assignment > Title = Special Education Teachers Ages 6-21 (115) EmploymentAssignment.type
Not Certified Staff	Counts the total number of staff assigned a District Assignment type that has a Standard Code value that is not 01 and assigned a Title of Special Education Teachers for ages 6-21, with a Standard Code of 115. The Assignment End Date is not populated or on or after the entered Effective Date. <i>Numeric, 3 digits</i>	Census > People > District Assignment > Type <> 01 Census > People > District Assignment > Title = Special Education Teachers Ages 6-21 (115) EmploymentAssignment.type